

Forming a New Sport Club

All student organizations that are physical and sporting in nature will be classified as sport clubs. All sport clubs must complete registration with both the Sport Clubs Office and the Office of Student Organizations before becoming an active organization. Below are the registration requirements for both offices:

Step 1: Check to see if the club you are trying to create already exists. No duplicate clubs will be accepted. A list of current sport clubs can be found on the Sport Clubs website <http://usfweb2.usf.edu/CampRec/Sport%20Clubs/clublisting.htm>

Step 2: Schedule a meeting with the Sport Clubs Coordinator to review the required paperwork, policies and procedures for becoming a sport club. To schedule a meeting, contact Ashley Johnson by phone **(813) 974-6291** or email **ashleyj@admin.usf.edu**.

Step 3: Determine if you want to be a Green or a Gold sport club.

	GREEN	GOLD
Funding	Receives Student Fees	Does NOT receive Student Fees
Mandatory Membership Dues	NOT Allowed	Allowed
Minimum Membership	10 USF students	5 USF students
Active Membership	100% USF Students	At least 80% USF Students
Required Officer Positions	President Treasurer Equipment Manager	President Treasurer

Step 4: Complete the following requirements for both offices. They can be done concurrently.

SPORT CLUBS OFFICE	OFFICE OF STUDENT ORGANIZATIONS
Complete Registration Survey: http://www.zoomerang.com/Survey/?p=WEB229H3EZPBGZ	Complete New Org Request on Blackboard: http://involvement.usf.edu/pdf/nworqreq.pdf
Turn in Waivers for ALL club members	Turn in Approved Constitution (including Sport Clubs Requirements)
Turn in 2 CPR and 2 First Aid certifications	Complete a Bulls Session with OSO staff

Once all requirements have been satisfied with BOTH offices, you will become an ACTIVE Sport Club at USF!