

**USF Administrative Units  
Rubric for Assessment Plan Review**

Component	Characteristics to Consider	Rating		
		Sufficient	Needs further development	Not addressed
<b>Outcomes</b>	Are the outcomes/objectives linked to, and directly support, the Unit mission statement (and, therefore, linked to the Expanded Statement of Institutional Purpose)?			
	Do the outcomes/objectives target improvement?			
	Are the outcomes/objectives realistic in terms of the resources and support currently available within the unit?			
	Are the outcomes/objectives limited in number?			
	Does each of the outcomes/objectives contain only one concept or service for assessment?			
	Are the outcomes/objectives measurable?			
<b>Measures/ Levels of Expectation</b>	Are the levels to be reached specifically defined?			
	Are the levels of expectations appropriate for the resources and support currently available?			
<b>Methods/ Means of Assessment</b>	Are the method(s) for assessing targeted outcomes/objectives clearly stated?			
	Does the method provide a measure of the desired outcome/objective?			
	If performance is being evaluated, are the performance standards specified?			
	Are the measures to be used capable of showing achievement of outcomes/objectives and identifying weaknesses within the outcome?			
<b>Assessment Results</b>	Are the data summarized adequately to explain achievement levels and strengths and weaknesses?			
	Did the method collect sufficient evidence to formulate recommendations?			
<b>Use of Results for Program Improvement</b>	Do the recommendations indicate that the assessment results informed the recommendations?			
	Does the report show where and when changes will be made in response to assessment results?			
<b>Comments</b>				
EW:SC 2008				