

FAST 8.9 Upgrade 2007 Changes You Can Expect with Accounts Payable

The screenshot displays the PeopleSoft Accounts Payable main menu. On the left is a vertical navigation menu with the following items: Accounts Payable (expanded), Vouchers, Control Groups, Payments, Batch Processes, Review Accounts Payable Info, Reports, eSettlements, Asset Management, IT Asset Management, Banking, Cash Management, Deal Management, Risk Management, Financial Gateway, VAT and Intrastat, Excise and Sales Tax/VAT IND, Commitment Control, General Ledger, Allocations, Statutory Reports, SCM Integrations, Set Up Financials/Supply Chain, Enterprise Components, Background Processes, Worklist, Application Diagnostics, Tree Manager, Reporting Tools, PeopleTools, Development Utilities, Packaging, Change My Password, and My Personalizations. The main content area is titled "Accounts Payable" and includes a link to "Edit 'Accounts Payable' Folder". Below the title, it says "Access PeopleSoft Payables." and lists six categories, each with a folder icon and a description:

- Vouchers**: Add, maintain, and approve vouchers.
 - [Add/Update](#)
 - [Maintain](#)
 - [Approve](#)
- Control Groups**: Add, maintain, and review control groups.
 - [Group Information](#)
 - [Update Status](#)
 - [Delete Control Group](#)
 - [Post Control Group](#)
- Payments**: Create and manage payments.
 - [Pay Cycle Processing](#)
 - [Pay Cycle Approvals](#)
 - [Pay Cycle Exceptions](#)
 - [5 More...](#)
- Batch Processes**: Process vouchers, payments, accounting entries, clearing, and revaluation.
 - [Vouchers](#)
 - [Payment](#)
 - [Extracts and Loads](#)
 - [Validate Posting Setup](#)
- Review Accounts Payable Info**: Run inquiries on vouchers, vendors, payments, and integration with systems.
 - [Payables Search Criteria](#)
 - [Vouchers](#)
 - [Interfaces](#)
 - [2 More...](#)
- Reports**: Create accounts payable reports.
 - [Vouchers](#)
 - [Voucher Reconciliation](#)
 - [Payments](#)
 - [5 More...](#)

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The screenshot displays the PeopleSoft Accounts Payable interface. On the left is a vertical menu with the following items: Accounts Payable (expanded), Vouchers, Control Groups, Payments, Batch Processes, Review Accounts Payable Info, Reports, eSettlements, Asset Management, IT Asset Management, Banking, Cash Management, Deal Management, Risk Management, Financial Gateway, VAT and Intrastat, Excise and Sales Tax/VAT IND, Commitment Control, General Ledger, Allocations, Statutory Reports, SCM Integrations, Set Up Financials/Supply Chain, Enterprise Components, Background Processes, Worklist, Application Diagnostics, Tree Manager, Reporting Tools, PeopleTools, Development Utilities, Packaging, and Change My Password. The main content area is titled "Review Accounts Payable Info" and includes a sub-header "Main Menu > Accounts Payable >". Below this is a description: "Run inquiries on vouchers, vendors, payments, and integration with systems." The main area is organized into a grid of folders: "Payables Search Criteria" (Personalize search criteria for vouchers, vendors, payments and drafts; AP Search Criteria), "Vouchers" (Review voucher information; Accounting Entries, EE Journal Entry Drill Down, Document Status, 10 More...), "Interfaces" (Review interface information; Inbound IPAC, Landed Cost Extract Exceptions, Purchase Order), "Payments" (Review payment information; Detail Data, Summary Data, Summary Metric, 9 More...), and "Vendor" (Review vendor information; Aging, Archived Vendor, Vendor Match Metrics, 10 More...). Navigation links at the top right include Home, Worklist, Add to Favorites, and Sign out.

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Main Menu > Accounts Payable > Review Accounts Payable Info >		
Review voucher information. Edit "Vouchers" Folder		
Accounting Entries Review voucher posting results and accounting entries.	EE Journal Entry Drill Down Entry Event Journal Entry Drill Down.	Document Status Review all documents associated with a voucher.
Document Tolerance Override Review documents for which tolerance has been overridden.	Journal Drill Down Review general ledger journal details.	Match Workbench Select Vouchers by match status, run matching, handle match exceptions.
Review Payables Revaluation Review the settlement value of a paid voucher.	Self-Billed Invoice Creation Enter parameters to search for potential self-billed invoices.	Self-Billed Invoice Enter parameters to search for self-billed invoices.
Unbalanced Accounting Entries Display information for out-of-balance accounting entries.	VAT Details Review VAT details for a VAT-applicable voucher.	Voucher Review detailed voucher information.
Liberty Image USF Liberty Image		

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Changes You Can Expect with Accounts Payable

Voucher Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	
	From	To
Business Unit	<input type="text" value="USF01"/>	<input type="text" value="USF01"/>
Voucher ID	<input type="text"/>	<input type="text"/>
Invoice Id	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="USFSI"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	
PO Business Unit	<input type="text"/>	
Purchase Order	<input type="text"/>	<input type="text"/>
Item ID	<input type="text"/>	<input type="text"/>
*Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	

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Changes You Can Expect with Accounts Payable

*Voucher Style	<input type="text" value="All Vouchers"/>
Post Status	<input type="text"/>
Approval Status	<input type="text"/>
Voucher Balance	<input type="text"/>
Voucher Source	<input type="text"/>
User ID	<input type="text"/>
GL Business Unit	<input type="text"/>
Account	<input type="text"/>
Department	<input type="text"/>
VAT No	<input type="text"/>
Process Instance	<input type="text"/>
Match Status	<input type="text"/>
Max Rows	<input type="text" value="300"/> <input type="button" value="Search"/> <input type="button" value="Clear"/>

Sort Criteria		
*Sort By:	<input type="text" value="Voucher ID"/>	*Sort Asc.Desc: <input type="text" value="Ascending"/> <input type="button" value="Sort Display"/>

▶ Display Currency Criteria
▶ Late Interest Analysis

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Changes You Can Expect with Accounts Payable



Voucher Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	
Business Unit	<input type="text" value="USF01"/>	<input type="text" value="USF01"/>
Voucher ID	<input type="text" value="00363482"/>	<input type="text" value="00363482"/>
Invoice Id	<input type="text"/>	<input type="text"/>
Vendor SetID	<input type="text" value="USFSI"/>	
Short Name	<input type="text"/>	<input type="text"/>
Vendor ID	<input type="text"/>	<input type="text"/>
Vendor Location	<input type="text"/>	
Accounting Dt	<input type="text"/>	<input type="text"/>
Invoice Date	<input type="text"/>	<input type="text"/>
Due Date	<input type="text"/>	<input type="text"/>
Entered Date	<input type="text"/>	<input type="text"/>
Origin Set ID	<input type="text"/>	<input type="text"/>
Origin	<input type="text"/>	<input type="text"/>
Control Group ID	<input type="text"/>	<input type="text"/>
Contract ID	<input type="text"/>	<input type="text"/>
Lease Number	<input type="text"/>	

Sort Criteria

'Sort By: 'Sort Asc/Desc:

Display Currency Criteria

Late Interest Analysis

Voucher Inquiry Results

Customize | Find | View All | First 1 of 1 Last

Business Unit	Voucher ID	Invoice Number	Invoice Date	Vendor ID	Accounting Entries	Match Status	Match WorkBench	Payment Information	Short Vendor Name	Liberty
USF01	00363482	40114536 RI	09/28/2006	0000042217		No Match		\$	NATIARCPUB-001	Liberty

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Changes You Can Expect with Accounts Payable



Payment Inquiry

Search Criteria

Search Name	<input type="text" value="ALL"/>	<input type="button" value="Search"/>
Vendor Name	<input type="text"/>	<input type="button" value="Search"/>
'Amount Rule	<input type="text" value="Any"/>	
Amount	<input type="text"/>	
Currency	<input type="text"/>	<input type="button" value="Search"/>
Bank SetID	<input type="text" value="USFSI"/>	<input type="button" value="Search"/>
Bank Code	<input type="text" value="BOA"/>	<input type="button" value="Search"/>
Bank Account	<input type="text" value="DISB"/>	<input type="button" value="Search"/>
Bank Account #	<input type="text"/>	
Reference	<input type="text" value="311921"/>	<input type="text"/>
Payment Date	<input type="text"/>	<input type="text"/>
Payment Method	<input type="text" value="Check"/>	
Pay Cycle	<input type="text"/>	<input type="button" value="Search"/>
Seq Num	<input type="text"/>	<input type="button" value="Search"/>
Payment Status	<input type="text"/>	
Remit SetID	<input type="text" value="USFSI"/>	<input type="button" value="Search"/>
Remit Vendor	<input type="text"/>	<input type="button" value="Search"/>

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PeopleSoft. Home | Worklist | Add to Favorites | Sign Out

Seq Num
 Payment Status
 Remit SetID
 Remit Vendor
 Settle by
 Settlement Status
 Single Payment Vouchers
 Max Rows

Show Chart *Chart Type:

Sorting Criteria
 1st sort: Descending 2nd sort: Descending

Payment Inquiry Result Customize | Find | View All | First | 1 of 1 | Last

Payment Details								
Source	Payment Reference ID	Payment Method	Amount	Currency	Creation Date	Payment Date	Payment Status	Reconciliation Status
VCHR	311921	Check	193.43	USD	11/16/2006	11/16/2006	Paid	Unrecon

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PeopleSoft. Home | Worklist | Add to Favorites | Sign out

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[Back To Voucher Inquiry](#)

Business Unit: USF01 **Voucher ID:** 00363482 **Invoice Number:** 40114536 RI

Vendor Name: NATIONAL ARCHIVE PUBLISHING COMPANY **Vendor Location:** 6814RELIAB

Gross Invoice Amount: 93.77 **Transaction Currency:** USD

Details										
Customize Find View All 										
First <input type="button" value="◀"/> 1 of 1 <input type="button" value="▶"/> Last										
Bank SetID	Bank Code	Bank Account	Payment Reference ID	Applied Business Unit	Applied Voucher ID	Payment Date	Payment Amount	Payment Currency	Voucher Paid Amount	Payment Status
USFSI	BOA	DISB	311921			11/16/2008	193.43	USD	93.77	Paid

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Vouchers For a Payment

[Back To Payment Inquiry](#)

Bank Name: Bank of America

Pymnt Ref ID: 311921

Bank Account #: 002000009038

Accounting Date: 11/16/2006

Pay Cycle: ASAPAY **Seq Num:** 70

Payment Date: 11/16/2006

Vendor Name: NATIONAL ARCHIVE PUBLISHING COMPANY

Days Outstanding: 19

Address: 6814 RELIABLE PKWY

Payment Clear Date:

Reconcile Date:

CHICAGO

IL

60686-0001

USA

Value Date: 11/16/2006

Payment Amount: 193.43 USD

Payment Method: CHK

Description:

<u>Business Unit</u>	<u>Voucher ID</u>	<u>Advice Seq</u>	<u>Advice Date</u>	<u>Invoice Number</u>	<u>Gross Paid Amount</u>	<u>Paid Amount</u>	<u>Currency</u>	<u>Discount Taken</u>	<u>Late Charge</u>	<u>Source</u>
USF01	00363483	1	09/27/2006	40114809 RI	47.72	47.72	USD			Accounts Payable Vouchers
USF01	00363482	1	09/26/2006	40114536 RI	93.77	93.77	USD			Accounts Payable Vouchers
USF01	00363475	1	09/28/2006	CM40114962 RI	-5.84	-5.84	USD			Accounts Payable Vouchers
USF01	00363370	1	09/27/2006	40114817	57.78	57.78	USD			Accounts Payable Vouchers

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Sort Criteria

'Sort By: 'Sort Asc/Desc:

▶ **Display Currency Criteria**

▶ **Late Interest Analysis**

Voucher Inquiry Results Customize | Find | View All | First 1 of 1 Last

Voucher Details **Amounts** **More Details**

<u>Business Unit</u>	<u>Voucher ID</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Vendor ID</u>	<u>Accounting Entries</u>	<u>Match Status</u>	<u>Match WorkBench</u>	<u>Scheduled Payments</u>	<u>Short Vendor Name</u>	<u>Liberty</u>
USF01	00364767	510506339	08/25/2006	0000002234		Exceptions			SIGMAALDRI-001	<input type="button" value="Liberty"/>

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PeopleSoft.

Home | Worklist | Add to Favorites | Sign out



[New Window](#) | [Help](#) | [Customize Page](#) |

Match Exception Workbench Details

Business Unit:	USF01 USF01	Voucher:	00364767	Invoice:	510506339
Vendor:	0000002234	Vendor SetID:	USFSI	Vendor Location:	3050SPRUC
Vendor Name	SIGMA ALDRICH INC	Match Due Date:	08/25/2006	Invoice Date:	08/25/2006
Updated By:	MSANTIA	Due Date:	10/04/2006	Matched Date:	12/01/2006
Terms:	40 Net 40	Origin:	Online	Match Status:	Match Exceptions Exist
Gross Amt:	288.10 USD	Control Group:	0000036979	Match Type:	

[Match Exception Summary](#)

Voucher Match Action:

[Document Details](#)

Line Details

[Find](#) | [View All](#) | First Last

Voucher Line Number:	1	Voucher Line Match Action:	<input type="text"/> <input type="button" value="Apply"/>
PO Business Unit:	TAMPA	PO Number:	0000095957
Line Number:	1	Schedule Number:	1
		View Document:	<input type="text" value="Purchase Order"/>
Line Document Details		Document Id:	<input type="text" value="TAMPA 0000095957"/> <input type="button" value="Go"/>

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Document Details

Line Details Find | View All First 1 of 4 Last

Voucher Line Number: 1 Voucher Line Match Action: Apply

PO Business Unit: TAMPA PO Number: 0000095957

Line Number: 1 Schedule Number: 1

View Document:

Line Document Details Document Id: Go

Match Rules

Rules Override Options Print

Details	Match Rule	Voucher	Purchase Order	Receiver
	Extended price % tolerance	18.70	18.70	
	Unit price does not equal PO unit price + unit tol	18.70000	18.70000	
	No receipts found	00364767	0000095957	
	Voucher line amt > Sum of received amount	18.70		0.00
	Voucher quantity is greater than accepted qty	1.0000	1.0000	0.0000
	Voucher quantity does not equal sum of receipt qty	1.0000	1.0000	0.0000
	Life to Date > Sched Amt + % ext tol	18.70	18.70	
	Life to Date > Sched Amt + ext amt tol	18.70	18.70	

Save

Notify

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The screenshot displays the LibertyNET web interface. At the top left is the LibertyNET logo with a 'manage' link. Below it is a navigation bar with 'Search', 'Documents', and 'Pages' tabs. A 'Goto page 1' dropdown is visible. On the left side, there is a 'Page Commands' menu with options: Larger View, Smaller View, Index, Rotate Image, Site Commands, Task List, Preferences, and Logout. The main content area shows a document viewer displaying a 'SIGMA-ALPHA' invoice. The invoice includes a table with columns for 'ITEM', 'QTY', 'UNIT PRICE', and 'TOTAL'. The table contains several rows of data. Below the table, there is a 'SIGMA-ALPHA' logo and contact information for 'SIGMA-ALPHA' located at '10000 W. 10th Street, Suite 100, Denver, CO 80202'. The footer of the interface shows 'Language: English', 'Search Documents Pages', and 'Powered by LibertyNET'. At the bottom, there are icons for various countries: USA, Canada, UK, France, Germany, and Italy.

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Sort Criteria

'Sort By: 'Sort Asc.Desc:

▶ **Display Currency Criteria**

▶ **Late Interest Analysis**

Voucher Inquiry Results Customize | Find | View All | First 1 of 1 Last

[Voucher Details](#) [Amounts](#) [More Details](#)

<u>Business Unit</u>	<u>Voucher ID</u>	<u>Voucher Style</u>	<u>Vendor Loc</u>	<u>Detail Lines</u>	<u>Post Status</u>	<u>Approval Status</u>	<u>Close Status</u>	<u>Origin</u>	<u>Due Date</u>	<u>Acctg Date</u>	<u>Entered on</u>	<u>Budget Header Status</u>	<u>Budget Misc Status</u>
USF01	00359768	Regular	7480BRYAND		Unposted	Approved	Open	ONL	10/30/2006	10/06/2006	10/06/2006	Error	Valid