



Research Support Services

<http://www.usf.edu/rst/>

Mission: Develop and implement plans to deliver high quality support services, information, and problem-solving mechanisms for USF researchers and their support staffs.

Sponsor: Trudie Frecker, Associate Vice President, Administrative Services

Facilitator: Sheila Holbrook, Special Assistant, Administrative Services, sholbroo@admin.usf.edu, 974-3215

Office of Decision Support (Infomart, USF profile, college profiles, department profiles, common data sets)

Official University Homepage: <http://www.ods.usf.edu/>

Debbie Hayward, Assistant Director, dhayward@admin.usf.edu, 974-5514

Environmental Health and Safety (chemical, biohazardous, and pharmaceutical waste management, laboratory safety, hazardous inventory tracking system [HITS], training, fire safety, asbestos management, state/optional insurance plans)

Official University Homepage: <http://www.usf.edu/eh&s/>

David Smith, Director, rdsmith@admin.usf.edu, 974-7986

Aisha Lawrence, Safety and Compliance Manager, aturnbull@admin.usf.edu, 974-0872

Facilities Planning and Construction (planning, design, and construction services, remodeling and renovation of University space, equipment installation and modification)

Official University Homepage: <http://www.usf.edu/FacilitiesPlan/index.html>

Ray Gonzalez, Assistant Director, rgonzale@admin.usf.edu, 974-0864

Lelia B. Proctor, Director, lproctor@admin.usf.edu, 974-2625

Human Resources (employment, compensation and classification, benefits, payroll, recruitment and retention, employee relations, talent management, worker's compensation)

Official University Homepage: <http://www.usf.edu/HR/>

Nancy Wisgerhof, Associate Director, Human Resources, nwisger@admin.usf.edu, 974-3595

Information Technology (voice/data communications, classroom technology, research computing, software/hardware purchasing)

Official University Homepage: <http://it.usf.edu>

Christopher Akin, Associate Director, cakin@admin.usf.edu, 974-0898

Office of Research (research compliance, comparative medicine, patents and licenses, pre-award administration)

Official University Homepage: <http://www.research.usf.edu/>

Rebecca Puig, Director of Research Resources, rpuig@research.usf.edu, 974-5465

Physical Plant (building maintenance, vehicle maintenance, moves/relocation, postal)

Official University Homepage: <http://www.pplant.usf.edu/>

Greg Gard, Manager Operations and Maintenance, ggard@admin.usf.edu, 974-4983

Public Safety (security analysis, alarm monitoring, emergency management, fingerprinting, investigations, crime prevention programs)

Official University Homepage: <http://www.usf.edu/univsvcweb/publicsafetyhome.htm>

J. D. Withrow, Major, University Police, jwithrow@admin.usf.edu, 974-3568

Purchasing and Property Services (purchase of goods and services, contracts, leases, Supplier Diversity Program, P-Card, FAST Purchasing and P-Card training, Property, Central Receiving, records retention, vehicle/vessel tags/titles/decals)

Official University Homepage: <http://www.usf.edu/purchasing>

George Cotter, Associate Director, gcotter@admin.usf.edu, 974-3340

University Controller's Office (accounts payable, travel, general accounting, cashier, accounts receivable, research financial management)

Official University Homepage: <http://www.usf.edu/controller>

Nick Trivunovich, Director, ntrivuno@admin.usf.edu, 974-6061

Linda Peterson, Associate Director, lpeterso@admin.usf.edu, 974-6066

Jennifer Condon, Associate Controller, Research Financial Management, jcondon@admin.usf.edu, 974-9752