

State University System

2008-2009 Legislative Budget Request Development

Board of Governors Policy Guidelines

Pursuant to Section 7, Article 9 of the Florida Constitution the Board "...shall operate, regulate, control, and be fully responsible for the management of the whole university system." Included within this responsibility is the development of a Legislative Budget Request (LBR). In addition, Section 216.023(1), Florida Statutes, requires the submission of a legislative budget request to the legislature and governor based on an independent judgment of needs.

The 2008-2009 LBR shall be need-based and will provide flexibility for the Board of Governors (BOG) and universities' Boards of Trustees to jointly manage the System to meet the critical needs of the state, achieve the statewide goals and objectives of the State University System (SUS) Strategic Plan, address specific institutional issues, and demonstrate accountability/ justification. The following goals and objectives of the SUS Strategic Plan will be addressed in the request:

1. Access to and production of degrees
2. Meeting statewide professional and workforce needs
3. Building world-class academic programs and research capacity
4. Meeting community needs and fulfilling unique institutional missions

These system goals and objectives, as well as institutional influences, should be incorporated into the following priorities, which will be reflected in the LBR:

Operating Funds:

1. Continue costs associated with existing programs - This policy addresses the funds needed to continue existing programs.
 - a. Annualization of Administered Funds - Funds will be requested for the annualization associated with the 2007-2008 change in employee salary and benefits, if appropriated by the 2007 Legislature.
 - b. Major Gift Program - Funds will be requested to continue support at 100% for the Major Gift matching program.
 - c. Plant operations and maintenance for continued and new space -

- i. Funds will be requested for the annualized operations and maintenance costs for buildings completed and phased-in during 2007-2008;
 - ii. Funds will be requested for the operating costs for new buildings to be completed and occupied in 2008-2009.
 - d. A recommendation will be made that universities continue to be included in administered funds and that additional salary compensation will be requested for faculty and staff.
- 2. Access to and Production of Degrees – In order to increase access to the SUS and the production of degrees, funding for the following will be requested:
 - a. Access to Higher Education – The five-year enrollment plan will be updated in 2007. The new funding model adopted by the Board at the May 2004 meeting will be used to request incremental funds to support increased access to higher education which reflects the goals and objectives of the SUS Strategic Plan.
 - i. The Board, working with the universities, will base undergraduate growth upon such considerations as high school graduates, community college transfer and enrollment patterns; lower level flow-through; demographic trends; applications, admissions, and enrollment trends; and actual enrollment performance.
 - ii. The Board will request growth for universities which the Board concludes, on the basis of all available data, will meet planned degree award targets (goals).
 - iii. Increased growth will be consistent with the Board’s approved long-range enrollment and degree award plans.
 - b. FAU Medical Partnership with UM – Funding of \$3.3 million will be requested for the final phase-in of this program.
 - c. Critical Workforce Shortages – Programs and funding requests will continue to be developed to address shortages in critical state workforce areas.

- d. Medical Education – Funding will be requested for continued planning of the FIU and UCF medical schools and for BOG considered and approved issues at existing medical schools.
3. Global Competitiveness – Funding will be requested to continue the development of nationally and internationally preeminent academic programs and model research centers.
 4. NCF Academic and Administrative Start-up Support – Funding of \$1.8 million will be requested for the final year of this three year request.
 5. Task Force Reports and/or Studies – Consideration will be given to initiatives recommended in any task force reports or studies presented to the BOG.
 6. To assure an equitable LBR, each university will receive a sum to distribute among the specific issues that each UBOT wants to include in the LBR for community needs, institutional mission or other Strategic Plan goals and objectives. This sum will be based on 8% percent of the 2007-2008 recurring general revenue and lottery appropriation provided by the 2007 Legislature. Each university will develop issues that support the SUS Strategic Plan. If a UBOT has identified issues that total more than its 8% distribution, those issues may be submitted to the BOG for consideration pursuant to Section 216.023(1) Florida Statutes.
 - a. If a university received non-recurring funds for an initiative and that initiative is a priority for continued funding, then the university should consider this issue within its 8% allocation.

The following represents the timeline for submission of the SUS 2008-2009 LBR for operations:

- March: The Board of Governors approves the operating LBR Policy Guidelines
- April: Chancellor provides technical instructions and requests Boards of Trustees/Universities to submit their operating LBR issues
- June: Boards of Trustees/Universities submit operating LBR issues to Chancellor
- July: Board of Governors' staff reviews and prepares operating LBR; Continue discussions with universities
- August: Board of Governors approves the operating LBR
- October: LBR is submitted to the Governor and Legislature

Fixed Capital Outlay Funds:

1. PECO funding for Remodeling/Renovation/Maintenance/Repair will be requested pursuant to the provisions of Section 1013.64(1)(a), Florida Statutes.
2. The University's approved Five Year Capital Improvement Plan (CIP) will be prioritized, in the first year, as indicated below. Any exceptions to these priorities must be justified. Each university should submit one and only one prioritized, sequentially numbered list.

Funding will be requested for institutional PECO projects in the following priority order:

- a. Continuation of funded projects included on the Board of Governors adopted three year list (Other funded projects will require additional review).
 - b. Utilities Infrastructure/Capital Renewal/Roofs needs.
 - c. Requests to increase the amount of initial construction funding for an existing project on the three year PECO list.
 - d. Renovation and remodeling projects to meet current space needs, structural/mechanical repairs, and technology upgrades that are in accordance with Section 1013.64(4)(a), Florida Statutes.
 - e. Instructional, then research, followed by support space needs to include projects that will bring each university to the system average percentage of formula need.
 - f. Projects to provide specialized space for a newly approved academic program.
 - g. Land acquisition in accordance with University Board of Trustees adopted master plans.
 - h. Matching external funds from non-private sources.
3. Special consideration and emphasis will be given to proposed joint-use PECO projects that meet the requirements of Section 1013.52, Florida Statutes.

4. State matching funds for the facilities enhancement matching program will be requested for eligible projects as proposed by the universities that meet the requirements of Section 1013.79, Florida Statutes.
5. Required legislative authorizations will be requested for externally funded projects as proposed by the universities.
6. Each facilities project should be designated by strategic type:

Medical School Initiative
 Strategic Discipline (Teaching, Nursing, Engineering)
 Economic Development/Enhanced Critical Research
 Improved Geographic Access
 Campus Sustainability
 Increased Baccalaureate Production
 Other

The following represents the timeline for submission of the SUS 2008-2009 Fixed Capital Outlay LBR.

- March: The BOG approves the LBR Policy Guidelines
- April: Chancellor provides technical instructions and requests universities to submit their Five-Year Capital Improvement Plans to include proposed projects and authorizations.
- June: BOG staff will review with University designee(s) the draft CIPs
- August: Universities' BOT submit Five-Year Capital Improvement Plans
- September: BOG approval of the Fixed Capital Outlay LBR
- October: Fixed Capital Outlay LBR is submitted to the Governor and Legislature
- December: Universities submit amended Fixed Capital Outlay requests to BOG
- January: BOG approval of amended FCO requests
- March: If necessary, potential PECO amendments to reflect March PECO Revenue Estimating Conference allocations