

VETERANS' PREFERENCE CLAIM FORM

Providing this information is voluntary; it will remain confidential and used in accordance with the law.

To claim Veterans' Preference, this form must be completed by the position's deadline date each time you apply for a position and submitted to:

Division of Human Resources
SVC 2172
4202 E. Fowler Avenue
Tampa, FL 33620-6980

LIST POSITION(S) FOR WHICH YOU ARE APPLYING:

Position # _____ Title _____ Department Name _____
Position # _____ Title _____ Department Name _____
Position # _____ Title _____ Department Name _____

First-time applicants claiming preference must provide the documentation as required below. If you have submitted a claim form with supporting documentation to USF for a previous position, you will receive a letter of approval. After you have received this letter from USF Personnel stating your claim is valid, only the claim form along with a copy of the letter is required for future applications.

YOUR NAME _____
(Please Print)

ADDRESS _____

BRANCH OF MILITARY SERVICE _____ ENTRY DATE _____ DISCHARGE DATE _____

To claim Veterans' Preference, check the appropriate numbered item below. Check only one:

- ___ 1. A veteran with a compensable service-connected disability who is eligible for or receiving compensation, disability retirement or pension under public laws administered by the U.S. Veterans Administration and the Department of Defense.
- ___ 2. The spouse of a veteran who cannot qualify for employment because of a total and permanent service connected disability, or the spouse of a veteran missing in action, captured or forcibly detained by a foreign power.
- ___ 3. A veteran of any war who has served on active duty for one day or more during a wartime period, excluding active duty for training, and who was discharged under honorable conditions from the Armed Forces of the United States of America. A veteran who served honorably but who has **not** met the criteria for the award of a campaign or expeditionary medal for service in Operation Enduring Freedom or Operation Iraqi Freedom, qualifies for preference in appointment, effective July 1, 2007. The service dates are defined as follows:
- Operation Enduring Freedom – October 7, 2001 to date to be determined.
 - Operation Iraqi Freedom – March 19, 2003 to date to be determined.
- ___ 4. The unmarried widow or widower of a veteran who died of a service-connected disability.
- ___ 5. Any Armed Forces Expeditionary Medal, as well as the Global War on Terrorism Expeditionary Medal is qualifying for Veterans' Preference.

Intentionally misrepresenting a preference claim will disqualify you from claiming Veterans' Preference and, if employed by USF, you will be subject to disciplinary action, including discharge.

Signature: _____ Date: _____

BELOW IS A LISTING OF WARS/WARTIME ERAS AND AN EXPLANATION OF REQUIRED DOCUMENTATION FOR VETERANS' PREFERENCE CLAIMS.

Under Florida law, employment preference is given first to those included in 1 and 2 on the first page of this form, and second to those included under 3, 4, and 5. If you claim Veterans' Preference for a position and are not selected for that position, you may file a complaint with the Department of Veteran's Affairs, P. O. Box 31003, St. Petersburg, Florida 33731. A complaint must be filed within 21 days after you receive notice of a hiring decision; however, if you don't receive any notice of a hiring decision, you may file a complaint at any time.

WAR AND WARTIME ERAS	ELIGIBLE DATES
World War I	4/6/17 - 11/11/18
World War II	12/7/41 - 12/31/46
Korean Conflict	6/27/50 - 1/31/55
Vietnam Era	8/5/64 - 5/7/75
Persian Gulf War	8/2/90 – 01/02/92

REQUIRED DOCUMENTATION FOR VETERANS' PREFERENCE CLAIMS IN ACCORDANCE WITH RULE 55A-7.013, FLORIDA ADMINISTRATIVE CODE:

Veteran

Form DD-214 or military discharge papers (or equivalent certifications from the VA) listing military status, dates of service and discharge type

Disabled Veteran

Form DD-214 or military discharge papers (or equivalent certification from the VA) listing military status, dates of service and discharge type

Document from the DOD, VA or the Division of Veterans' Affairs certifying a service-connected disability

Spouse of Disabled Veteran

Form DD-214 or military discharge papers (or equivalent certification from the VA) listing military status, dates of service and discharge type

Certification from the VA that the veteran is totally and permanently disabled

Evidence of marriage to the veteran and a statement that he/she is still married to him/her when applying for employment

Proof that the disabled veteran cannot qualify for employment because of the service-connected disability

Spouse of Veteran Missing in Action, Captured or Forcibly Detained

A document from the VA certifying that the person on active duty is listed as missing in action, captured in the line of duty, or forcibly detained/interned in the line of duty by a foreign government or power

Evidence of marriage to the veteran and a statement that he/she is married to the person on active duty when applying for employment

Spouse of Deceased Veteran

Document from the DOD or VA certifying the service-connected death of the veteran, evidence of marriage and a statement that the spouse has not remarried

Revised 8/07