

“The Staff Senate By-Laws were amended on October 3, 2007. The Staff Senate Charter was reviewed for any needed changes on October 3, 2007, and changes to the Charter were required.”

Staff Senate

OUR CHARTER

The **THIRD AMENDMENT TO THE CHARTER OF THE STAFF SENATE** is made this ____ day of _____ 2007.

ARTICLE I. NAME

Section A. There will be within the organizational structure of the University of South Florida a Staff Senate empowered to conduct business concerning University Policy and the University Community in general.

ARTICLE II. RESPONSIBILITY

Section A. It will be the responsibility of the Staff Senate to act as an advisory body to the University President and other appropriate University offices.

Section B. Whenever the University President considers matter of significance to the general University community affecting staff employees, the Presiding Officer of the Senate, or his/her designated representative as described in the Bylaws, shall be invited to appropriate meetings for committees, and shall receive reports and communications from the University president and other appropriate University offices.

ARTICLE III. MEMBERSHIP

Section A. The Senate will be comprised of not more than seventy-five full-time staff members elected as set forth in Section C of this Article, classified as staff employees by the State University System.

Section B. All staff employees, as described in Section A of this Article, will be eligible to hold a Senate seat and to participate in the Senate activities.

Section C. The Senate will be apportioned equitably among each organizational area based on the number of staff employees in each area during Semester I of each year, as defined in the Bylaws, and as approved by the Senate.

Section D. All seats representing each area will be nominated from and elected by employees of that area. All staff employees, as described in Section A of this Article (part-and full-time) may vote in an election.

Section E. All Senators will be elected to serve a team of two fiscal years.

Section F. University Personnel without vote but privilege of the Senate floor are: The University President, Vice Presidents, Director of Personnel Services, past Presiding Officers of the Senate, a

University Presidential appointee to act as liaison between the Senate and the University President's office, and others as recognized by the Senate.

ARTICLE IV. OFFICERS

Section A. The Senate shall have a President, Vice President, Secretary, and Sergeant-at-Arms, and any other officers as specified in the Bylaws.

Section B. All officers of the Senate will be elected by and from the members of the Senate and will serve a term of two fiscal years.

Section C. Duties of the officers will be specified in the Bylaws.

ARTICLE V. PARLIAMENTARY AUTHORITY

Section A. The Senate will have a parliamentarian appointed by the Presiding Officer. The Parliamentarian does not to be a member of the Senate.

Section B. Procedures not specifically defined within this Charter or the Senate Bylaws shall defer to the latest edition of Robert's Rules of Order.

ARTICLE VI. MEETINGS

Section A. The Senate shall meet a minimum of ten times per academic year. The date, time and rules of procedure for these meetings will be defined in the Bylaws. Inasmuch as the business of the Senate is a legitimate University function, the participation of the Senators is considered part of their regular work assignment. When a conflict cannot be resolved through normal channels, an appeal may be made to the President or his/her designee for final decision.

ARTICLE VII. DUES

Section A. Since this is an advisory body and a legitimate function of the University membership dues will not be assessed on any member.

ARTICLE VIII. COMMITTEES

Section A. The Senate will have an Executive Board, which will consist of the elected officers, and representative(s) to be elected from the Senate membership, as further defined by the Bylaws.

Section B. There will be Standing Committees as deemed necessary and appropriate by the Senate and as further defined in the Bylaws.

Section C. There will be Special Committees as deemed necessary and appropriate by the Senate and as further defined in the Bylaws.

ARTICLE IX. BYLAWS

Section A. The Senate will adopt a set of Bylaws to serve as their operating procedures.

Section B. The adoption of the Bylaws will be by a majority vote of those Senators present and voting.

Section C. Amendments of the Bylaws will be adopted by a majority of those Senators present and voting.

ARTICLE X. CHARTER AMENDMENTS

Section A. Amendments of this Charter must be submitted to the Senate in writing and must be approved by two-thirds of the Senate members present and voting.

Section B. Amendments approved by the Senate will be submitted to all staff employees and must be approved by a majority of those voting.

Section C. Amendments approved by the Senate and the staff employees will be submitted to the University President for approval and will become effective upon such approval.

The President of the University of South Florida hereby approves the above THIRD AMENDMENT to the Charter of the Staff Senate.

Dated this _____ day of _____, 2007.

Judy Genshaft
President, University of South Florida